

MEMORANDUM FOR RECORD

SUBJECT: Minutes from the Fort Detrick Restoration Advisory Board (RAB) Meeting,
May 5, 2004

1. Index of Minutes

Items addressed at the meeting are listed below, with corresponding section numbers indicated in the column on the right.

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2. AttendanceMembers Present:

Lieutenant Colonel Donald Archibald, Director, SEIPO (Installation Co-Chair)
Mr. Gerald Toomey, Community Member (Community Co-Chair)
Mr. Thomas Meyer, Project Manager, US Army Corps of Engineers,
Baltimore District

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Ms. Helen Miller-Scott, Community Member

Ms. Linda Robinson, Community Member

Mr. Douglas Scarborough, Restoration Oversight Manager, US Army Environmental
Center

Mr. Stewart Taylor, Community Member

Mr. Thomas Wade, Community Member

Others Present:

Mr. Curtis DeTore, Maryland Department of the Environment

Mr. Robert Stotz, Shaw Environmental

Mr. Gary Pauly, Community Member

Mr. Robert Craig, Chief, Environmental Management Office Fort Detrick

Mr. Jim Richmond, Maryland Department of the Environment

Mr. Chuck Dasey, Public Affairs Office Fort Detrick

Mr. Eric D. Stahl, Weston Solutions, Inc.

Dr. Henry Erbes, Community Member

Mr. Doug Mayles, Analytical Services, Inc. (Recording Secretary)

Members Absent:

Colonel John Ball, Commander, US Army Garrison, Fort Detrick

Mr. Joe Gortva, Environmental Restoration Manager, SEIPO

Mr. Charles Billups, Ph.D., Community Member

Mr. Larry Bohn, Frederick County Health Department

Mr. William Effland, Ph.D., Community Member

Mr. Michael Kurtianyk, Community Member

Mr. Paul Offutt, Program Manager, Frederick County Health Department

Mr. Dennis Orenshaw, US Environmental Protection Agency (USEPA), Region III

Mr. Craig Toussaint, Community Member

Mr. Daniel J. Patton, Community Member

3. Meeting Opening

Lieutenant Colonel Donald Archibald convened the meeting at 7:35 p.m., on Wednesday, May 5, 2004 in Conference Room 3, 810 Schreider Street, Fort Detrick, Maryland.

4. Opening Remarks

Lieutenant Colonel Archibald welcomed meeting attendees and summarized the meeting agenda into the restoration update and RAB administrative matters.

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5. Area B-11 Status

Mr. Tom Meyer presented information on Area B-11. There have been no lost time accidents since the beginning of the project. Tent decontamination was completed on April 8, 2004. Two Cylinder Management Devices (CMDs) are used on-site, one large and one small, to process recovered cylinders. Prove outs were completed for both units prior to use. Seventy-nine cylinders have been autoclaved as of May 5, 2004, with a target completion date of May 11, 2004. Portable Isotopic Neutron Spectroscopy (PINS) and x-ray analysis were performed on two cylinders thought to possibly contain chemical warfare materials. The results of these tests were negative.

6. Area A Update

The contract award for Area A long term monitoring is due in May 2004.

7. Area A Water Levels

Nothing to report

8. Area B Update

The removal action decision document is awaiting Army signature and will not affect or delay the closeout of the project. Area B-20 North, B-Grid, B-Ammo, and B-Skeet are scheduled for closeout after final sampling and testing.

9. Area B Water Levels

Nothing to report

10. Area C Update

Final Remedial Investigation is scheduled for Jun 2004. Risk analysis will be based on ash samples already taken. These samples will be analyzed, saving costs associated with additional fieldwork. Ecological risks in the area were determined to be non-existent.

Lieutenant Colonel Archibald discussed shipping sludge from the wastewater treatment plant to Utah. The last bin was shipped in February 2004. Fort Detrick is in the fourth and final step of decommissioning its Nuclear Regulatory Commission License.

11. Open Comments

Mr. Douglas Scarborough stated the solicitation for Performance Based Contracting (PBC) at Fort Detrick is due to close on June 3, 2004, with award of the contract due in

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July. A general discussion of PBC took place including what sites are included and concerns with the PBC process.

Lieutenant Colonel Archibald discussed an open house to be held at Area B-11 on June 7, 2004 for state and local officials. He wanted to hold the next RAB meeting on-site at this event. The group concurred.

The regular RAB meeting day will change from the second Wednesday of every other month to the second Thursday of every other month.

12. Future of RAB Discussion

Mr. Gerald Toomey opened the administrative matters portion of the meeting and resigned his Community Co-Chair position. Mr. Toomey started the discussion of current RAB membership. Recruiting new members and the current makeup of the RAB were discussed. Methods and where to recruit new members were also discussed. It was suggested that inclusion of the following be considered: Hood College, Frederick Community College, local teachers, retirees, homeowners associations, community liaison council, and the Fort Detrick Community.

RAB members discussed and submitted comments to revise the current RAB Charter.

Ms. Linda Robinson was elected as the Community Co-Chair replacing Mr. Gerald Toomey. The applications of Dr. Gary Pauley and Dr. Henry Erbes were accepted and they were granted membership to the RAB.

13. Date for Next Meeting

The next meeting is scheduled as a site visit to Area B-11 for Monday, June 7, 2004, at 5:30 p.m.

14. Meeting Closing

The meeting adjourned at approximately 10:20 p.m.

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// Signed //

Reviewed by:

Donald F. Archibald
Lieutenant Colonel, US Army
Co-Chairman

// Signed //

Approved/~~Disapproved~~

John E. Ball
Colonel, US Army
Deputy Installation Commander

Enclosures:

Fort Detrick Installation Restoration Program Handout
RAB Charter

DISTRIBUTION:

Each RAB Member (w/o enclosure)

Each Meeting Attendee (w/o enclosure)