

**ATTENTION ALL CIVILIAN EMPLOYEES  
AND  
UNIFORMED SERVICES MEMBERS**

**TSP OPEN SEASON**

**will be**

**15 OCTOBER 2004 THROUGH 31 DECEMBER  
2004**

**Open Season:** TSP Open Season is your chance to start, stop, or change the amount of money you want to contribute to the TSP.

**To Start or Change your Contributions:** Go to <https://www.abc.army.mil> To make a TSP election, click on *Benefits/EBIS*, enter/create your Point of Entry (POE) password, enter/create your 6-digit Personal Identification Number (PIN), and click on the *Transactions* button. If you prefer, you may call the Army Benefits Center-Civilian at 1-877-ARMY-CTR (276-9287) and follow the prompts to make a TSP election.

Remember, Open Season changes affect only your future contributions. If you want to reallocate your TSP account among the five different funds, you must make an Interfund transfer by either accessing the TSP website at <http://www.tsp.gov>, the **new toll-free ThriftLine at 1-877-968-3778**, or by completing the TSP-50, Investment Allocation Form, and mailing it to the address shown on the form. This form *cannot* be obtained from the TSP website.

**TSP PIN:** To access your TSP account and make transactions on the TSP website or the ThriftLine, you must have a 4-digit TSP PIN. It is different from the 6-digit PIN you use to access the ABC-C systems. To request a lost or forgotten TSP PIN, use the TSP website at <http://www.tsp.gov> or the **toll-free ThriftLine at 1-TSP-YOU-FRST (1-877-968-3778)** to have a new PIN mailed to you. **In addition the TSP Service Office hours have been expanded to Monday through Friday, 7:00 a.m. -- 9:00 p.m. eastern time.**

**Reminder to TSP Participants:** If you are an active Federal employee you must submit an address change through the Defense Finance and Accounting Service (DFAS) on the myPay website at <http://www.dfas.mil/mypay>. You may also submit an address change through your local Customer Service Representative or CSR. If you are separated you must notify the TSP Service Office in writing.